

LITTLEHAM & LANDCROSS PARISH COUNCIL

**Minutes of the Parish Council Meeting held at Littleham Village Hall on Thursday 4th June 2026
at 19:15 hours**

Present: Councillors: N Tregoning (Vice Chair), G Smith, J Gershon, M Brooks, G Gray, S Read.

Apologies : Councillors: L Batty, M Manley, C Hassall, P Footman, P Jollands.

Also Present: P Pennington (District Councillor) M Barry (County Councillor)

In Attendance: *Mike Norton Clerk to the Council*

3084 - The Chair welcomed everyone to the Meeting and apologies were accepted.

3085 - Declarations of Interest

[DECLARATIONS OF INTEREST Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated].

None notified. J Gershon passed his updated Declarations sheet to the Clerk

The Council RESOLVED to suspend Standing Orders and adjourn the meeting at 19:15.

Public Open Question Time

Phillip Pennington commented on the increased numbers of vehicles in the lanes whilst the traffic lights were in place at the Torridge Hill junction in Bideford.

Report by County and District Councillors *(Allowance should be made for the District and County Councillor to speak later in the meeting should they be unable to arrive in time).*

District Councillor Phillip Pennington reported that the District Council had held its Annual General Meeting and there were no changes to the leading positions. The Appledore Maritime Innovation Centre was nearing completion. Planning had been passed for development at Hatchmoor Industrial Estate and a MUGA for Holsworthy. There were no updates on Local Government Review.

County Councillor Mark Barry had circulated a report ahead of the meeting. At the meeting the Road Warden scheme provoked some discussion. There was no news on Local Government Review and the need for more Foster Carers was emphasised.

The Council reconvened at 19:34.

3086 – It was RESOLVED to approve the Minutes 3073-3083 of 7th May 2026 meeting.

3087 – Matters arising from Minutes.

There were no matters arising.

3088 – Finance

- a). The Internal Auditors Report for the financial year 2025/26 had been circulated by email ahead of the meeting. The Parish Clerk drew councillors attention to areas where improvements should be made during the current financial year. The Parish Council **received and noted** the Internal Audit Report.
- b). The Parish Council **resolved unanimously** that the Council certify that it is Exempt from External Audit.
- c). The Annual Governance Statement 2025/26 was reviewed and the Parish Council **resolved unanimously to approve** the Annual Governance Statement as presented.
- d). The Accounting Statements for 2025/26 were reviewed with significant financial variances being noted. The Parish Council **resolved unanimously to approve** Accounting Statement as presented.
- e). The Parish Council **resolved unanimously to approve** the Cashbook and bank statements dated 27th May 2026. The documents form attachments to the minutes.
- f). The Parish Council **resolved unanimously to approve** the payments to Community First Insurance Renewal £214.44, Ashton Electrical £156.76, Paul Russell (Parish and Town Audit Services) £165 and the ongoing monthly direct debit of £4.25 for bank charges.

3089 – First Aid and Responder Proposal

Jonathan Gershon presented his proposal for the Parish Council to offer a First Aid Course with the possibility of setting up a First Responder scheme in the parish if there was sufficient support from parishioners. Following discussion the Parish Council **resolved unanimously to approve** cover the cost of the first aid course and that a contribution of £20 be expected from each participant.

3090 – Biodiversity

Peter Jollands sent in a report that a potential nature trail around Littleham was being investigated. A bid for National Lottery Community Grant of £1.5k was being compiled. If successful the trail would start and finish at the telephone box. The Council noted the report.

3091 – Parish Clerk’s Report and consideration of correspondence and communications requiring attention. The Clerk advised that there were no items requiring at this meeting.

3092 - Next Full Council Meeting - Thursday 02 July 2026 at 19:15PM

3083 Items for next meeting. None

The meeting closed at 20:19.

Signed:

Councillor P Jollands (Chair to the Parish Council)

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