

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
Mr Mike Norton
18 Glenfield Road
Bideford EX39 2LU
Tel: 07861 201504
Email: clerk@littlehamandlandcross-pc.gov.uk

The Meeting of the Council will be held at Littleham Village Hall on Thursday 05 March 2026 at 7.15pm.

The following Councillors are summoned to attend:

P Jollands (Chair), N Tregoning (Vice Chair), P Footman, G Gray, S Read, M Brooks, L Batty, C Hassall, G Smith, M Manley and J Gershon.

Also invited to attend: County Councillor Mark Barry and District Councillors Philip Pennington and Robert Hicks

Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

1) Welcome – The Chair to welcome everyone to the Meeting and to accept Apologies.

2) Declarations of Interest

DECLARATIONS OF INTEREST to be completed by all Councillors. Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.

3) Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public.
(Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)

4) Report by County and District Councillors

The Council will reconvene

5) To Approve Minutes 3031 – 3045 of the Parish Council meeting held on 06 February 2026.
(attached).

6) Matters Arising –

M2997 Ongoing consultation on future of the Phone Box

M3010 Parish Plan-update on progress

M3038 Post Office/Mobile Banking-Post Office Response attached.

7) Planning:

No applications received at time of compiling the agenda

8) 20 is Plenty

9) To receive Report of Bio-Diversity Working Group and to discuss any further action the Council can take to support its policy for reducing the Carbon footprint and improving the bio-diversity in Littleham and Landcross.

10) Community Energy

To receive an update.

11) Finance

- **To Approve the Cashbook dated 23rd February 2026 and note the bank balance of £9,636.40.** Cashbook attached.
- **Cables Woodland Services** Invoice attached.
- **Note: Payments/Income since previous report. (*The document is an attachment to the Minutes*).**

12) Annual Parish Meeting - (To be held on 7th May at 7PM)

To receive update on format and content.

13) Policies Review:-

The following documents should be reviewed and accepted without amendment (unless a specific change is required):

- a. Complaints Procedure
- b. Co-option Policy
- c. Management of transferable data
- d. Risk Analysis
- e. Safeguarding Policy
- f. Sickness and absence policy
- g. Strategic Risk Register
- h. Asset Register
- i. Subject Access Request Policy

The Documents are available for all to view on the Parish Council website.

14) Parish Clerk's Report and to consider correspondence & communications requiring attention.

Devon Association of Local Council's LGR email (previously circulated 25th February 2026).

15) Items for next Full Council Meeting - Thursday 02 April 2026.

Signed:

Mike Norton (Clerk to the Parish Council) on 26th February 2026