

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
Mr Mike Norton
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The Meeting of the Council will be held at Littleham Village Hall on Thursday 04 June 2026 at 7:15PM.

The following Councillors are summoned to attend:
P Jollands (Chair), N Tregoning (Vice Chair), P Footman, G Gray, S Read, M Brooks, L Batty,
C Hassall, G Smith, M Manley and J Gershon.

Also invited to attend: County Councillor Mark Barry and District Councillors Philip Pennington and Robert Hicks
Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

- 1) Welcome – The Chair to welcome everyone to the Meeting and to accept Apologies.**
- 2) Declarations of Interest**
DECLARATIONS OF INTEREST to be completed by all Councillors. Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.
- 3) Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public.**
(Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)
- 4) Report by County and District Councillors**
The Council will reconvene
- 5) To Approve Minutes 3073 – 3083 of the Parish Council meeting held on 07 May 2026.**
- 6) Matters Arising from the minutes of the previous meeting.**

7) FINANCE

- a) To receive Internal Auditors Statement for financial year 2025-26 and supporting report. (to follow)
- b) To resolve that the Council Certify it is Exempt from external audit or to submit to a Limited assurance review by PKF Littlejohns (External Auditor)
- c) To complete and approve the Annual Governance Statement 2025-26.

To note the following significant variances as follows:-

The VAT refund received for £615, Grass cutting underspend by £725 and defibrillator costs underspend by £906.

d). To approve the Cashbook and Income & Expenditure Accounts as at 27th May 2026 and to note the balance of £10,433.42.

e). To approve payments Community First Insurance Renewal (due 1st June) £214.44 (copy attached), Ashton Electrical relocation defibrillator £156.76 (copy attached) and direct debit for bank charges £4.25

The above documents form attachments to the Minutes.

8) First Aid and Responder Proposal

To consider a proposal for a Parish Council scheme for J Gershon (paper attached)

9) Biodiversity

To note potential nature trail being investigated round the village with start and finish at the old telephone box, a bid for a National Lottery Community Grant of £1.5k is being compiled.

10) To consider Clerk's correspondence & communications requiring attention.

11) Items for next meeting and Next Full Council Meeting - Thursday 02 July 2026.

Date

Signed:

Mike Norton (Clerk to the Parish Council) on 27th May 2026