

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
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The Meeting of the Council [Council Meeting and Precept Meeting] will be held at Littleham Village Hall on Thursday 06 March 2025 at 7.15pm

The following Councillors are summoned to attend:

P Jollands (Chair), N Tregoning (Vice Chair), G Gray, S Read, M Brooks, C Hassall, L Batty and G Smith.

Also invited to attend: County Councillor Linda Hellyer and District Councillors Philip Pennington and Robert Hicks

Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

- 1) Welcome – The Chair to welcome everyone to the Meeting and to accept any apologies. To note the resignation of Councillor Ian Lawrence and that a vacancy be advertised.**
- 2) Declarations of Interest**
Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.
- 3) Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public.**
(Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)
- 4) To receive the Reports by County and District Councillors and for any questions to be made by Councillors and/or members of the public.**

The Council will reconvene

- 5) To Approve Minutes 2903 – 2915 of the Parish Council meeting held on 06 February 2025**
5(a) Matters Arising
- 6) VE DAY 80TH ANNIVERSARY**
To resolve the action the Council takes with regard to Commemorating the 80th Anniversary of VE Day on 08 May 2025.

Cont/d.....

7) PLANNING:

- To discuss and note the letter from Mrs P Footman regarding Application 1/1022/2022/FUL - 3 new houses at East Furlong Farm and to respond as appropriate.
- To discuss and respond to the following Applications:
Application: 1/0129/2025/FUL
Proposal: Change of use of agricultural field for secure dog field
Location: High Park House, Littleham, Bideford

Application: 1/0139/2025/FUL
Proposal: Erection of 1 no. Dwelling (Self Build)
Location: (E) 243695 (N) 123232 - Land opposite Narracombe
- To note the registration of Tree Preservation Order (Oak Tree) at 2 Red Cottages Littleham reference number 001/2025.

8) POLICIES REVIEW :

The following documents should be reviewed and accepted without amendment (unless a specific change is required):

- a. Complaints Procedure
- b. Cooption Policy
- c. Management of transferable data
- d. Risk Analysis
- e. Safeguarding Policy
- f. Sickness and absence policy
- g. Strategic Risk Register
- h. Asset Register
- i. Subject Access Request Policy

9) BIODIVERSITY GROUP

To discuss any action the Council can take to support its policy for reducing the Carbon footprint and improving the bio-diversity in Littleham and Landcross. Up date on recent Biodiversity Group Meeting and Lottery Grant Application.

10) GRANT APPLICATION - LITTLEHAM MENS SHED

The Council have received an enquiry from this community organisation to fund a Wood Engraving Machine.

(The Council set aside £200 in the 2025/2026 budget for Grant Applications)

11) COUNCIL DOCUMENTS & ARCHIVE

To discuss the action to be taken with regard to the papers remaining in the Village Hall.

12) ANNUAL PARISH MEETING - (To be held between 01 March and 01 June)

To discuss the format, date and subject to be discussed.

13) CORRESPONDENCE

To note the correspondence & communications received and consider any action (Agenda items for future meeting)requiring attention. Emails circulated include:

DALC/NALC newsletter/updates/events

Delivering 20 Webinar

Public Sector - various

Devon County Council - various newsletters

Torrige DC – various

Torrige DC - Weekly Planning applications

- **Items for next meeting and Next Full Council Meeting 03 April 2025 - to be confirmed.**

(Please can you ensure that any items for the next meeting are received by the Clerk by Monday 24 March 2025)

Date Signed:

David Edwards (Clerk to the Parish Council) on 27 February 2025