

## LITTLEHAM & LANDCROSS PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting held at Littleham Village Hall on Thursday 09 May 2024 at 19.15

**Present:** Councillors I Lawrence, M Brooks, N Tregoning, C Hassall, G Smith and L Batty

**Apologies :** Councillor P Jollands ( Chair), S Beer (Vice Chair),S Read, G Gray and A Longstaff

**Also Present:** County Councillor L Hellyer.  
*District Councillor P Pennington gave his apologies*

**In Attendance:** *David Edwards Clerk to the Council*

**2829 - It was RESOLVED that Councillor Tregoning be Elected as Chair of the Council for the forthcoming Council year.**

**2830 - It was RESOLVED that the Council would not elect a Vice Chairman for the forthcoming Council year. In the event of the Chair being unable to attend the Meeting, the Council would elect a Chair on a revolving basis.**

#### **2831 - Declarations of Interest**

*[DECLARATIONS OF INTEREST Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated].*

There were no Declarations of Interest.

***The Council RESOLVED to suspend Standing Orders and adjourn the meeting.***

#### **Public Open Question Time**

There were no questions from the public.

**Report by County and District Councillors** *(Allowance should be made for the District and County Councillor to speak later in the meeting should they be unable to arrive in time).*

The County Councillor Report had been circulated and was noted.

Councillor Hellyer made reference to the DCC and Torbay Combined County Authority proposals which await approval from the Secretary of State for Levelling Up Housing and Communities.

Councillor Hellyer pointed out the specific areas covered which are Adult Education, Transport, Housing and the Environment.

It was noted that resurfacing work will take place on the highway from outside Panorama House up to the entrance to Apps Lane.

#### **Questions to the County Councillor**

The Councillors asked that the Highways Department:

- The white lines at Moorhead and top of Scratchface Lane are painted as soon as possible. This work was promised several months ago.
- The directional sign at Moorhead Cross is repaired.
- The white line road markings at the side of the bend/junction near to the Yeo bridge at Landcross need to be reinstated.

Councillor Hellyer confirmed that she would contact the correct person and chase up.

The Chair thanked Councillor Hellyer and she left the Meeting at 19.55hrs

District Councillor had advised that he no written report and the only item to mention was the Xlinks consultation.

***The Council reconvened.***

**2832 - To Approve Minutes 2820 – 2828 of the Parish Council meeting held on 04 April 2024.  
The Council RESOLVED to accept the Minutes.**

There were no Matters Arising

**2833 - Planning: To discuss and/or respond to the following Planning Application:**

Planning Application: 1/0359/2024/FULM

Proposal: Reserved matters application for details of appearance, landscaping, layout and scale in respect of a proposal for 274 no dwellings, associated infrastructure and open space pursuant outline planning permission 1/0039/2014/OUTM (Amended plans) (Variation of condition 1 of Planning Permission 1/1133/2021/REMM)

Location: Land at Grid Reference 242168.125574, Littleham, Devon

OS Map Reference: ( E ) 242168. ( N ) 125575

It was noted that this related to an amendment to the layout of the site and there appeared to be some changes to the car parking spaces. Concern was expressed regarding the through - route for traffic coming to and from the Abbotsham Road towards Littleham. This has increased traffic flows with the new developments at Parkham and Buckland Brewer; furthermore, commercial and farm vehicles will be using this road. The farm vehicles are often travelling on this road throughout the night.

It appears that the new road will go through a residential area and close to the proposed new school.. The Council make comment that this could present a danger to the schoolchildren and residents. There should be safe parking for any school transport to avoid traffic congestion during the school start and finish times.

***The Council RESOLVED that the above comments form the formal response.***

**2834 - To discuss a request from the PCC that the Council takes responsibility for the replacement and upkeep of the directional sign that indicates the road to the church at Landcross.**

Councillors Lawrence and Batty agreed to look at repairing the sign on this occasion.

**The Council RESOLVED not take responsibility for the upkeep or repair of the sign after this repair has been completed.**

**2835 - FINANCE**

a. To approve the Cashbook and Income & Expenditure Accounts as at 31<sup>st</sup> March 2024. The end of year balance is £6144.62.

b. To approve the Cashbook and payments as at 30<sup>th</sup> April 2024. The balance of the account as at 30 April 2024 is £8344.58.

***The above documents form attachments to the Minutes.***

c. To approve the payment of invoice dated 19.04.2024 - Littleham Village Hall hire charges £306.00

***It was RESOLVED that the payments and the documents be approved.***

**2836 - To receive a report on the work of the the Bio-diversity Group and to discuss any action the Council can take to support its policy for reducing the Carbon footprint and improving the bio-diversity in Littleham and Landcross.**

The Clerk explained that he had discussed the current grass cutting contract with H G Wivell. Mr Wivell confirmed that he will continue the cutting of the Village Hall field at the same rate as before. The cost is very competitive and is approximately half the price quoted by Bideford Town Council.

There had been discussions by the Council in conjunction with the Bio diversity Group that the verges around the Village Hall are managed by the Council to create areas of wild flowers and other plants that will be good for the wildlife.

This proposal needs to be taken to the next meeting of the Biodiversity Group and to the Village Hall Committee.

**2837 - To approve the Council Asset Register as at 31<sup>st</sup> March 2024. The Asset value shown as £4856.80.**

Councillor Hassall referred to the number and location of the Grit Bins as it appears that there are discrepancies. The Grit bin at Moorhead Cross needs to be moved and there are others that have since been taken away or relocated.

The Clerk advised that he had been in contact with the Highways Officer earlier in the year and he had suggested that a review should take place. The Clerk will contact him to discuss the most appropriate locations.

The document had been circulated and will be an attachment to the Minutes.

***It was RESOLVED to approve the Council Asset Register as at 31<sup>st</sup> March 2024 subject to it being amended following the review of the Grit Bins.***

**2838 - Correspondence & communications requiring attention. Emails circulated include:**

- DALC/NALC newsletter/updates/event.
- Public Sector - various,
- Devon County Council - various newsletters
- Torridge DC – various
- Torridge DC - Weekly Planning applications
- Rural Services Network
- Devon Communities Together

**2839 - It was RESOLVED that the next Full Council Meeting will be on Thursday 06 June 2024.**

The Parish Paths Working Group needs to meet to discuss the annual review of the Public Rights of Way and to investigate the option to create a new bridleway from Groves Cross Cottage to Bridleway number 12.

The Chair thanked everyone for their attendance and the Meeting was closed 20.50hrs

**Signed:** .....  
Councillor N Tregoning (Chair to the Parish Council) Date.....