

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
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The Meeting of the Council will be held at Littleham Village Hall on Thursday 6 June 2024 at 7.15pm

The following Councillors are summoned to attend:

N Tregoning(Chair), G Gray, S Read, M Brooks, I Lawrence, A Longstaff, L Batty, C Hassall, G Smith and P Jollands

Also invited to attend: County Councillor Linda Hellyer and District Councillors Philip Pennington and Robert Hicks

Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

1) Welcome – The Chair to welcome everyone to the Meeting and to accept any apologies

2) Declarations of Interest

Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.

3) Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public (Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)

4) Reports by County and District Councillors

The Council will reconvene

5) To Approve Minutes 2829 – 2839 of the Parish Council meeting held on 09 May 2024

5(a) Matters Arising

6) PLANNING:

To discuss and/or respond to the following Planning Application:

Planning Application: 1/0444/2024/FUL

Proposal: Erection of extension and alterations to form ancillary accommodation

Location: Deepwell Barn, Landcross, Devon

OS Map Reference: (E) 246341. (N) 124311

7) FINANCE

Financial Year-End (documents attached and will form of the Minutes)

- To receive Internal Auditors Statement for financial year 2023-24 and supporting report. (*to follow*)
- To resolve that the Council Certify it is Exempt from external audit or to submit to a Limited assurance review by PKF Littlejohns (External Auditor)
- To complete and approve Annual Governance Statement 2023-24.

To note the significant variances as follows:

Precept increase from £5500 to £6700 - 21% increase:

Additional £1000 to be set aside each year to cover Defibrillator costs.

Total other receipts decrease from £8628 to £3257 - decrease 62%

One off Lottery Grant in year end 31.03.2023

All other payments decrease from £15236 to £5307 - decrease 65%

Payments in year end 31.03.2023 increased due to expenditure related to one off Lottery Grant, payment to cover cost of Defibrillators (4 year cycle), Website set up costs and new Notice Boards purchase.

- To approve Annual Accounting Statement 2023-24 & supporting documents.
- Dates for Exercise of Public rights. To consider arrangement with Publication to be 30 consecutive days and include the first 10 working days in July. *Publication on 15 June 2024 to 26 July 2024.*
- To approve the Cashbook as a reconciliation of the Bank balance £8527.97, including payments to:
 - Npower re the electricity supply to Defibrillator at Littleham Bus shelter £81.23.
 - Receipt of Vat claim for year end 31.03.2024 - £570.62
- To approve payment of £155.88 to Community First Trading Limited in respect of Annual Insurance Policy premium.

8) **To discuss any action the Council can take to support its policy for reducing the Carbon footprint and improving the bio-diversity in Littleham and Landcross.**

9) **To discuss the recent consultation process by Xlinks and consider a response from the Council.**

10) **To discuss and consider the Council response to the E mail from Mr R Bailey (forwarded on 22 May 2024) regarding the support of Parliamentary Bill to make provisions for the safety of Electric-powered microbility vehicles and secondary lithium-ion batteries used to power such vehicles.**

- 11) To Resolve that the Council takes the action required and informs Torridge District Council that a vacancy has arisen following the resignation of Councillor Sue Beer.**
- 12) To consider correspondence & communications requiring attention. Emails circulated include:**
1. DALC/NALC newsletter/updates/events
 2. Public Sector - various
 3. Devon County Council - various newsletters
 4. Torridge DC – various
 5. Torridge DC - Weekly Planning applications
 6. XLinks - Statutory Consultation exercise
 7. Rural Network
 8. Mark Crocker Digital and Social Media Officer - Torridge District Council regarding any events or plans to commemorate the 80th Anniversary of the D-Day Landings.
- 13) Items for next meeting and Next Full Council Meeting - Thursday 11 July 2023.**

Date Signed:
David Edwards (Clerk to the Parish Council) on 30 May 2024