

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
Mr David Edwards
Hollyhocks Littleham
Bideford EX39 5HN
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The Meeting of the Council will be held at Littleham Village Hall on Thursday 07 March 2024 at 7.15pm

The following Councillors are summoned to attend:

P Jollands (Chair), S Beer (Vice Chair), G Gray, S Read, N Tregoning, M Brooks, I Lawrence, A Longstaff, C Hassall and G Smith.

Also invited to attend: County Councillor Linda Hellyer and District Councillors Philip Pennington and Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

- 1. Welcome – The Chair to welcome everyone to the Meeting and to accept any apologies.**
- 2. To RESOLVE to co-opt Mr Luke Batty of Springwater, Landcross as a Member of the Council to fill the existing vacancy in Landcross.**
- 3. Declarations of Interest**
Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.
- 4. Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public.**
(Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)
- 5. To receive the Reports by County and District Councillors and for any questions to be made by Councillors and/or members of the public.**

The Council will reconvene
- 6. To Approve Minutes 2797 – 2808 of the Parish Council meeting held on 1 February 2024**
5(a) Matters Arising
- 7. To resolve the date of the Annual Parish Meeting and to discuss the format. To decide if an invitation is made to a guest speaker. The Annual Parish Meeting must be held between 01 March and 01 June.**

8. PLANNING:

To note and/or make comment to Torridge District Council with regard to the following application:

Reference: 1/0017/2024/FUL

Address: Sea Lock Barn Weare Giffard Bideford Devon EX39 5JB

Proposal: Use of camping barn as an unrestricted dwelling

Note: the application has been considered with the following statement: Decline to Determine

9. FINANCE:

To ratify and approve the Cashbook (see attached) as at 23.02.2024. Councillor Beer to sign the Cashbook statement and Bank Statement to ratify the balance being reported.

- i. To review the Financial Regulation document (see attached) and up date with regard to the procedures related to the internet banking payments.
- ii. To ratify the payment to 361 Energy CIC of £150 to replace cheque number 30 dated 06.04.2023 which has been lost.
- iii. To note the final transfer of £150 from Nat West account to the Lloyds Account to close the Nat West account.

10. To resolve any further action on the issue of white line markings and signing at Moorhead Cross Littleham.

11. To receive an update on the actions of the Biodiversity Group and the planning for the event on 16 March 2024.

- i. The Council has set aside in its budget £500 towards Biodiversity work and projects.
- ii. To decide if individual Members wish to take part.

12. To consider correspondence & communications requiring attention. Emails circulated include:

DALC/NALC newsletter/updates/events
Public Sector - various
Devon County Council - various newsletters
Torridge DC – various
Torridge DC - Weekly Planning applications
The Rural Bulletin
Royal Devon University Healthcare NHS Foundation T

13. Items for next meeting and Next Full Council Meeting - 04 April 2024.

(Please can you ensure that any items for the next meeting are received by the Clerk by Monday 25 March 2024)

Date Signed:

David Edwards (Clerk to the Parish Council) on 23 February 2024