

LITTLEHAM AND LANDCROSS PARISH COUNCIL



Clerk to the Council:
Mr David Edwards
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The Meeting of the Council will be held at Littleham Village Hall on Thursday 01 February 2024 at 7.15pm

The following Councillors are summoned to attend:

P Jollands (Chair), S Beer (Vice Chair), G Gray, S Read, N Tregoning, M Brooks, I Lawrence, A Longstaff, C Hassall and G Smith.

Also invited to attend: County Councillor Linda Hellyer and District Councillors Philip Pennington and Robert Hicks

Members of the Public are cordially invited to attend and raise any matters with the Council at Public Open Question Time (The Public Bodies (Admissions to meetings) Act 1960 members of the public are welcome to attend)

AGENDA:

- 1) Welcome – The Chair to welcome everyone to the Meeting and to accept any apologies. A minute silence will be observed as a mark of respect to former Parish Councillor Geoff Crofts who both passed away recently.**
- 2) Declarations of Interest**
Councillors are invited to declare any declarable interest, including the nature and extent of such interests they may have in any items to be considered at this meeting. They are also reminded to consider whether any items within their Register of Interests should be updated.
- 3) Public Open Question Time – The Council will RESOLVE to suspend Standing Orders and adjourn the Meeting to receive questions and comments from the public.**
(Time limited to 15 minutes in total - Public can only speak for 3 minutes per person)
- 4) To receive the Reports by County and District Councillors and for any questions to be made by Councillors and/or members of the public.**

The Council will reconvene

- 5) To Approve Minutes 2789 – 2796 of the Parish Council meeting held on 11 January 2024**

5(a) Matters Arising

- 6) To consider the support or actions that the Council will take towards a Memorial event for the late Rosemary Gent.**

7) FINANCE:

To ratify and approve the Cashbook (see attached) as at 25.01.2024. Councillor Beer to sign the Cashbook statement and Bank Statement to ratify the balance being reported.

To approve the transfer of the balance of the Nat West Bank Account to the new Council Lloyds Bank account.

8) To agree in principle support for the proposal that a “Men’s Shed” is set up in Littleham.

At this stage there is no specific request for financial support but the Council could offer some administrative help which could include Public Liability Insurance and the investigation of the required health and safety obligations.

9) To receive an update on the actions of the Biodiversity Group and the planning for the event on 16 March 2023.

The Council has set aside in its budget £500 towards Biodiversity work and projects.

10) To discuss the Village Hall/Range Field Grass cutting contract.

- A decision to continue with the current contractor (H G Wivell) or look to tender for other contractors.
- To agree/discuss the details of any new contract with reference to number of cuts during the year. See copy of last invoice. Current 21 cuts pa and ancillary works.
- To consider the option to employ the contractor to undertake other works with the option to include this within the new contract.

11) To review the Council Standing Orders and consider any updates or changes that might be required. See attached.

12) To RESOLVE the posting of the Notice of a vacancy for a Councillor for Littleham.

13) To consider correspondence & communications requiring attention. Emails circulated include:

DALC/NALC newsletter/updates/events
Public Sector - various
Devon County Council - various newsletters
Torridge DC – various
Torridge DC - Weekly Planning applications
The Rural Bulletin
Royal Devon University Healthcare NHS Foundation Trust.

14) Items for next meeting and Next Full Council Meeting - 07 March 2024.

(Please can you ensure that any items for the next meeting are received by the Clerk by Monday 26 February 2024)

Date Signed:

David Edwards (Clerk to the Parish Council) on 25 January 2024